

# **EMPLOYMENT OPPORTUNITY**

## **Bill drafting attorney**

**DESCRIPTION OF OFFICE:** The Office of the Code Reviser is seeking one full-time entry level staff attorney to work in Olympia, Washington. The successful candidate will draft primarily in the area of state taxation. The Office of the Code Reviser is the central bill drafting agency of the Washington State Legislature. The office employs approximately forty-five employees and is located on the beautiful Washington State Capitol Campus. In addition to the provision of expert bill drafting services, the office also maintains, revises, harmonizes, and corrects the databases containing the official versions of the Revised Code of Washington and the Washington Administrative Code. This is a nonpartisan position, exempt from civil service.

**DESCRIPTION OF POSITION AND QUALIFICATIONS:** Staff attorneys provide expert bill drafting services for legislators, Senate and House of Representatives committee and caucus staff, and state agencies. Staff attorneys also maintain, update, and revise their assigned portion of the statutory database. Candidates must have an undergraduate degree in accounting or finance, an advanced degree in taxation, or one to two years of relevant experience. The successful candidate must: Work weekends and extended hours during the workweek for several months of the year; interact in a positive and productive manner with co-workers; have excellent written and oral communication skills; be able to manage, prioritize, and complete multiple drafting projects under the time constraints of a fast paced legislative environment; be able to expeditiously and accurately evaluate large amounts of information, including existing laws, rules, and court cases, for the effective preparation of legislation; and have a strong desire to become proficient in state tax and revenue law, the technical aspects of bill drafting, and the legislative process. Candidates must be currently licensed to practice law in the state of Washington (the office will consider applicants who have taken the Bar Exam and whose results are pending). Additional information about the office may be viewed at: <http://www1.leg.wa.gov/codereviser>.

**SALARY AND BENEFITS:** The salary range is \$53,000 to \$63,000, depending upon qualifications. Employee benefits include: Vacation and sick leave; paid state holidays; health, life, and other optional insurance; and retirement.

**PLEASE SUBMIT A COVER LETTER AND RESUME TO:** Mark L. Lally, Office of the Code Reviser, P.O. Box 40551, Olympia, Washington, 98504-0551. Material may also be submitted via e-mail to [lally.mark@leg.wa.gov](mailto:lally.mark@leg.wa.gov).

**DEADLINE:** Please submit requested material by August 25, 2006.

The Office of the Code Reviser is an equal opportunity employer.